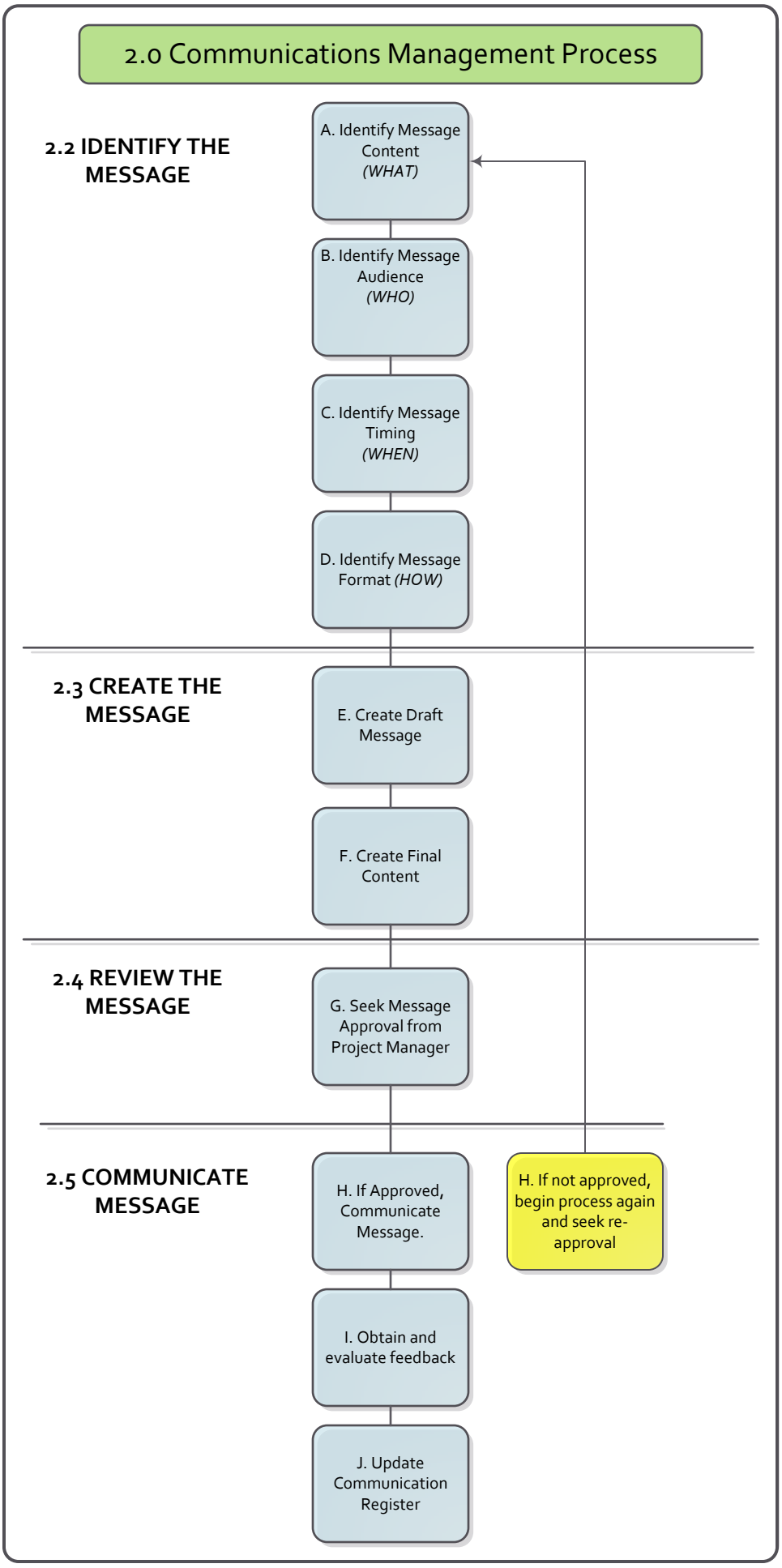
2.0 Communications Management Process
2.2 IDENTIFY THE MESSAGE
A. Identify Message Content (WHAT)
B. Identify Message Audience (WHO)
C. Identify Message Timing (WHEN)
D. Identify Message Format (HOW)
2.3 CREATE THE MESSAGE
E. Create Draft Message
F. Create Final Content
2.4 REVIEW THE MESSAGE
G. Seek Message Approval from Project Manager
2.5 COMMUNICATE MESSAGE
H. If Approved, Communicate Message.
H. If not approved, begin process again and seek re-approval
I. Obtain and evaluate feedback
J. Update Communication Register